



New Plant Checklist

Requirements:

Supplied By:

| | |
|---|--------------------------------|
| <input type="checkbox"/> Processing rooms impervious to moisture, sanitary, isolated | Plant |
| <input type="checkbox"/> Adequate lighting, drainage, ventilation | Plant |
| <input type="checkbox"/> Clean, nonporous equipment and utensils | Plant |
| <input type="checkbox"/> Employee aprons/coats, hair restraints or other PPE | Plant |
| <input type="checkbox"/> Inedible barrels are identified (if applicable) | Plant |
| <input type="checkbox"/> Water letter (Municipal) - Water sample (Private well) | Plant - Municipality or LDH |
| <input type="checkbox"/> 180°F water on demand or chemical sanitation | Plant or Sanitation Contractor |
| <input type="checkbox"/> Pest control program summary | Plant or Pest Control Co. |
| <input type="checkbox"/> HACCP plan initial validation documents/Cooler correlation (13 days) | Plant - Processing Authority |
| <input type="checkbox"/> Internal Inspection Documents | Plant - LDAF |
| <input type="checkbox"/> Denaturant available and used properly (If applicable) | Plant - Equip./Chem. Supplier |
| <input type="checkbox"/> Sanitary Sewage Letter | Plant - Parish Health Unit |
| <input type="checkbox"/> Approved label design | Plant - LDAF HQ |
| <input type="checkbox"/> Inspection office space (Desk, chair, file cabinet with hasp) | Plant |
| <input type="checkbox"/> Meat and/or poultry HACCP principles training course | Plant |
| <input type="checkbox"/> Signed and dated HACCP plan(s) and records available to Inspector | Plant |
| <input type="checkbox"/> Signed and dated SSOP plan and records available to Inspector | Plant |
| <input type="checkbox"/> Signed and dated Recall Plan | Plant |

Inspected Only

District Offices

| | |
|-------------|--------|
| Opelousas | Area 1 |
| Lafayette | Area 2 |
| Hammond | Area 3 |
| New Orleans | Area 4 |
| Haughton | Area 5 |

Phone

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| 337-788-7529 |
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| 985-543-4026 |
| 504-286-1125 |
| 318-949-3225 |