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MAXIMUM COST-SHARE RATES

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FORESTRY PRODUCTIVITY PROGRAM

AUTHORIZATION/FUNDING

FORESTRY PRODUCTIVITY PROGRAM (also referred to as the FPP Program) provides financial assistance to eligible landowners for establishing and improving a crop of trees. This program helps offset a landowner’s expense(s) by sharing the cost of implementing specific forestry practices designed to produce a timber crop. Cost-share payments cover 75 percent of total cost of implementing one or more forestry practices, not to exceed a maximum limit set for each individual practice. Eligible landowners can receive up to $15,000.00 of FPP assistance each fiscal year. This program was developed to:

- insuring a sustainable supply of timber and forest products
- aiding the economic well being of the state by providing jobs and revenue
- enhancing the aesthetics of the state
- providing suitable habitat for wildlife species
- aiding in the purifying of the air
- conserving topsoil by discouraging erosion
- enhancing water quality.

The FPP program will be administered through the LA Department of Agriculture and Forestry, Office of Forestry (LDAF) with technical assistance for approved practices.

LAND/LANDOWNER ELIGIBILITY

Any individual, corporation, partnership, association, trust, joint venture, other legal entity or combination thereof who owns ten (10) contiguous acres or more of land located in Louisiana suitable for growing a commercial timber species is eligible.

Lands/landowners not eligible are:

- same acreage currently under a reforestation contract from any federal, state (other than FPP), local government or private sector program; excludes prescribed burning practice.
- federal, state or local government agencies or entities
- corporations with publicly traded stock
- public utility service companies
- entities that are primarily engaged in the production of forest products (including TIMO and REIT)
- joint ownership in an eligible tract unless all joint owners and usufructaries or duly authorized agent(s) sign agreement.
COST-SHARE RATES

All cost-share payments will be based on 75 percent of the actual cost not to exceed stated cost-share payment rates.

The State Stewardship Coordinating Committee consisting of consulting foresters, industry foresters and representatives from the Louisiana Forestry Association, U.S. Forest Service, Natural Resource Conservation Service (NRCS), Louisiana Cooperative Extension Service, and Farm Services Agency (FSA) will meet annually to review cost-share rates. The cost-share rates recommended by this committee will be presented to the Forestry Commission, at a quarterly Forestry Commission meeting, for review and approval. Once approved and published in the Louisiana Administrative Code, the rates will be effective the following fiscal year.

TEN-YEAR REQUIREMENT

Each landowner who participates in a cooperative agreement with the LDAF shall be required to maintain the forestry usage for a period of 10 years (excludes the prescribed burning practice) from date of Certification of Performance. If land is sold, conveyed, etc. before the end of the agreement, the original recipient of funds is bound unless the new owner assumes responsibility in writing. If the agreement is violated, the LDAF shall have a right of action to recover the value of the State's portion of the cost of the cooperative agreement plus court costs and reasonable attorney fees.

LDAF Foresters shall make spot checks of practices carried out in past years to determine whether the practice(s) is being maintained. State Office will supply LDAF Forester with listing of properties to spot check.

If there is a failure to maintain the practice(s), the LDAF Forester will follow refund policy and procedures.

MAXIMUM PAYMENT LIMITATIONS

The maximum payment limitation for all payments is $15,000 per landowner per fiscal year (July 1 - May 31). Application/Cooperative Agreements will not be accepted by State Office where the landowner has received authorization for $15,000 cost-share funds, practice(s) have not been completed and payment has not be processed.

Where forestland is owned jointly, the joint owners shall be considered as one eligible landowner and entitled to receive the maximum payment. Application/Cooperative Agreements with multiple ownerships shall apply under a single tax identification number on the W-9. The test of ownership rests with the way the deed is recorded.

For estates, joint ownerships, etc. only one check will be issued. The individual who receives payment is responsible for issuing 1099s to other members for their portion of the payment.
The check-issued date will be the date payment is considered to have been made for maximum payment limitations purpose. Partial payments will not be made.

PRACTICE EXPIRATION PERIOD

Each landowner shall have 11 months (July 1-May 31) to complete the forestry practice or practices authorized by the cooperative agreement. No extensions will be granted. All required documentation SHALL be received at the Baton Rouge Head Quarters Office by June 15 COB.

If approved practices are not completed prior to new application period, and the applicant would like to reapply, then a letter of cancellation must be submitted.

REFUND POLICY AND PROCEDURE

LDAF Foresters are required to initiate the refund process when:

- overpayments have occurred for any reason
- participants fail to maintain completed practice(s) for the entire practice(s) lifespan
- participants sell, convey, or otherwise lose control of land upon which there is a continuing obligation to maintain a practice, and the new landowner does not agree to assume responsibility for maintaining the practice and the practice is intentionally destroyed
- The Commissioner of Agriculture and Forestry has the final determination regarding program violation(s) or abuse(s) that have occurred which require a refund.

APPEALS PROCESS

Any participant may appeal a determination made by the LDAF Forester by filing a written request with the Commissioner of Agriculture and Forestry, with a copy to the LDAF Forester, postmarked within 15 days after receiving the initial determination.

The request for review must contain the following information:

- name, address, and telephone number of landowner
- a statement of the facts of the case including reasons why the initial determination is believed to be incorrect, violations of applicable program regulations, and, if applicable, why the LDAF Forester failed to consider all the facts for the initial determination
- name and address of any known parties who may be adversely affected by the determination
- copies of all receipts and documents relating to the Application/Cooperative Agreement.

The LDAF Forester shall forward all pertinent documentation to the Commissioner, with a copy to the landowner, within five (5) working days after receiving a copy of the written request.
The Commissioner will consider all information and issue a review of the determination within 30 calendar days after receiving the pertinent documentation from the LDAF Forester.

**Important:** The Commissioner may appoint a reviewing officer to collect additional information deemed pertinent to the case. If additional information is requested, the reviewing officer may cause a reasonable delay in the process to receive and review this information. Generally, this delay shall not exceed 30 calendar days.

Any other person adversely affected by the review shall be forwarded a copy of the decision.

Following report by reviewing officer, the Commissioner may make the following determinations:

- affirm, modify, or reverse the initial determination of the LDAF Forester
- remand the initial determination to the LDAF Forester for further consideration with specific instruction(s)
- dismiss the appeal if:
  a. the appeal is not filed within the 15-day timeframe
  b. the requested change cannot be granted under law, fact, or regulation
  c. the appeal lacks adequate information on which to base a decision
  d. the landowner withdraws the appeal.

An untimely appeal may be acted upon if the Commissioner feels the circumstances warrant action. If the Commissioner does not accept an untimely appeal, that decision is not subject to further review and the initial determination stands as final.

**APPLICATION PROCESS AND PROCEDURES**

1. Application/Cooperative Agreement will be available from LDAF foresters, LDWF biologists, industry foresters, consulting foresters, or foresters from other governmental agencies.

2. Landowner or agent completes Landowner Information section of the Application/Cooperative Agreement.

3. Resource Specialist completes Property Information along with his/her name, agency name and phone number. Under Program Practices the Resource Specialist indicates practices and acres requested. Signed Application/Cooperative Agreement is forwarded to appropriate LDAF Office with completed W-9 form, copy of deed, practice plan, and power of attorney, if applicable. Application forwarded to appropriate agency with technical responsibility for practices listed on application.
4. Resource specialist having technical responsibility will contact landowner/agent to make field inspection for needs determination. Resource specialist enters needs data, signs and dates Application/Cooperative Agreement and enters Estimated Cost-share Funds needed for each practice component. Application/Cooperative Agreement, W-9, copy of deed, practice plan, and power of attorney, if applicable, are forwarded to LDAF Office.

NOTE: If resource specialist determines (1) no needs, (2) different practice needs, or (3) different acreage needs, he/she will contact landowner/agent and advise them of changes in needs determination. If there is still a disagreement, inform Regional Forester and make arrangements for second opinion. If no agreement can be reached, landowner/agent has right of appeal (see Appeals Process, p. 3).

5. The LDAF Office forwards completed Application/Cooperative Agreement (white copy) to State Office with application fee, W-9 form, copy of deed, practice plan, and copy of power of attorney, during application period.

6. When received in State Office, funds will be allocated on a first-come; first-served basis by date application is received in the State Office. The State Office will enter data from the Application/Cooperative Agreement.

7. Upon funding approval, an Authorization Form is completed electronically by State Office. The State Office mails a letter stating authorized practice(s) to landowner/agent with a copy to the LDAF Office and Forester. Landowner can then begin practice(s) according to the forest practice plan, but must first notify LDAF Forester before actual work begins.

8. LDAF Forester meets landowner, agent, or vendor to make him/her aware of practice specifications. Periodic inspections should be made to insure practice(s) are being implemented according to specifications.

9. Landowner/agent completes practice(s) and pays vendors. Landowner notifies LDAF Forester of completion of practice(s) and provides copies of all receipts, with Application/Cooperative Agreement number written on each. The LDAF Forester computer generates an original Authorization Form, and has landowner sign Landowner Request for Payment on authorization form.

10. LDAF Forester makes compliance check and enters acres completed and receipt amount by practice on original Authorization Form. LDAF Forester dates and signs form and forwards form with copies of receipts to State Office.
NOTE: If the practice(s) is not in compliance, notify landowner/agent and Regional Forester in writing. Make arrangements for second opinion and if no agreement can be reached, landowner/agent has right to appeal.

11. State Office calculates the payment amount and requests check be issued.
PRACTICES, COMPONENTS AND SPECIFICATIONS

The purpose of these practices is to establish a stand of trees on land suitable for producing forest products.

REGENERATION

Policies for this practice are as follows:

(1) A forest practice plan is required to be eligible for cost-share funds.

(2) Cost-share funds are not authorized for:

   a. requests on less than 10 acres
   b. planting orchard, ornamental trees, or Christmas tree production fencing
   c. measures to protect seedlings from wildlife destruction
   d. lands containing adequate natural regeneration of a suitable commercial species having at least 600 seedlings per acre.

(3) Plantings must be protected from destructive fire and destructive grazing. Grazing is permitted if recommended by a Soil and Water Conservation District (SWCD) approved grazing plan, which is incorporated into the Forest Practice Plan.

(4) Seedlings must be at least one-year nursery stock. Cuttings should be taken from one to three-year-old stock. Minimum standards for pine seedlings are as follows:

   - tap root length 5 inches from root collar to termination of tap root
   - shoot length 5 inches from root collar to terminal bud
   - root collar diameter 1/8 inch
   - longleaf pine root collar diameter of 4/10 inch with 6 inch tap root and treated with benlate or containerized seedlings.

   Optimum planting standards for hardwood seedlings are as follows:

   - top length of at least 18 inches
   - root collar at least 3/8 inch
   - root length 8 to 10 inches

(5) There must be a survival of at least 350 well-distributed pine seedlings, or 200 well-distributed hardwood seedlings or cuttings per acre after the first growing season.
(6) **On-site inspections will be made during the planting operations to determine compliance of the planter and quality of the seedlings. Survival plots for the purpose of determining minimum stocking levels will be established for determination of first-year survival.**

(7) Chemicals used in performing this practice must be federally, state and locally registered, and must be applied in accordance with authorized registered uses, label directions, and other federal and state requirements and policies.

(8) Plans must be made for protecting the resource base and the environment through the use of Best Management Practices (BMPs).

(9) For the purpose of pine seed sources for Louisiana, the State will be divided into North and South using the northern parish boundaries of Vernon, Rapides and Avoyelles as the North-South separation.

The following are acceptable seed sources by pine species and hardwoods:

- **Loblolly Pine** For Louisiana, use Louisiana or East Texas seed sources.
  - For areas North of I-20, seed sources from Ashley, Union, Columbia, Lafayette and Miller Counties, Arkansas, are also acceptable.

- **Slash Pine** For South Louisiana; use South Louisiana and Southeast Texas seed sources. Slash pine is not recommended for planting in North Louisiana.

- **Longleaf Pine** Use local sources or South Georgia, South Mississippi, South Alabama or North Florida.

- **Hardwoods** Use Louisiana seed sources where possible or use seed sources collected within a 150-mile radius of the planting site.

(10) Two types of weevil damage, pales and pitch-eating weevils, can contribute significantly to first-year mortality. Therefore, pine land cut and site prepared before July can generally be planted the following winter. However, on pineland harvested in July and later, or in older cuttings where residual pine is cut during late summer or fall site preparation, planting shall be delayed one year or seedlings treated with Pounce (or similar chemical).
**Lifespan**

This practice(s) shall be maintained for a minimum of 10 years following establishment of practice(s), which is the date of **Certification of Performance**. Cost-share funds must be refunded plus court costs and reasonable attorney fees if the practice(s) is intentionally destroyed during the lifespan of the cooperative agreement.

**Specifications**

Seedlings shall be planted on a proven and acceptable spacing which will yield an initial density, as outlined on per species type.

It is extremely important that seedlings receive proper care from the time they are lifted at the nursery to the actual planting in the field. Critical considerations include avoiding exposure of the bags or bundles to direct sunlight and allowing for space between bags or bundles when storing to promote proper air circulation. Seedlings should be stored in a cool or refrigerated area and they should not be allowed to freeze. If seedlings freeze, allow them to thaw naturally before planting.

Do not allow boxed, bagged or baled seedlings to be crushed or bruised by rough handling, sitting or standing on them, or placing heavy objects on them.

Opened container(s) still containing seedlings should be tightly closed. Container(s) accidentally torn or punctured should be patched with tape.

Seedlings should be planted within two weeks of lifting or removal from cold storage. If they cannot be planted in the proper time frame, seedlings should be "heeled in" unless cold storage is available.

Seedlings are pruned in the nursery beds prior to lifting and, in most cases, do not need pruning. Tap roots are pruned in the lifting process at 7-8 inches below the root collar. If longer tap roots are encountered they may be cut back to a minimum of 8 inches. **Lateral roots should not be pruned**; exception, if exceedingly long laterals are present, these may be pruned by pulling them down alongside the tap root and cutting even with the end of the tap root.

The vendor will avoid exposure of the roots, particularly on dry, windy days. Seedlings in planting bags or machine trays should remain moist until planted. Boxed, bags or bales of unopened trees should be placed in cool, shady places and not allowed to remain in the back of a truck parked in the sun.

The landowner, agent, or vendor will notify LDAF Forester upon starting and completion of the job.

Proper planting equipment includes dibble, planting bar, wheel-type machine planter and any tool that provides an ample hole to accommodate seedling roots. Dibbles, hoedads or similar
tools, should have a minimum blade length of 10 inches and width of 3 inches. Machine planting should follow contours, of the land.

A planting job will be considered satisfactory if 90% of the trees are planted correctly. A correctly planted seedling will be vertical; it will be at the same depth at which it grew in the nursery; the planting hole will be closed and the seedling packed firmly; the roots will be straight with no J or U rooting present; the seedling will not be a cull; and the spacing will be according to recommendations by the LDAF Forester. Cuttings should be a minimum of 20 inches in length, planted with no more than 2 inches exposed above the ground.

The planting should normally take place between December 1 and March 31, but only if sufficient soil moisture exists and the ground is not frozen. The LDAF Forester may temporarily suspend planting due to weather conditions.

The vendor is responsible for removing trash created by the operation.

**Practices and Components**

**Tree Planting**

**Pine**

Loblolly, shortleaf or slash pine planted at a spacing that will yield an initial density of 540 to 740 trees per acre or 425-625 per acre for containerized seedlings. This will allow most common planting spacings between 8 x 10 (544 tpa) and 6 x 10 (726 tpa) and reflect current trends in tree planting, while maintaining an adequately stocked stand for quality timber production. Cost-share includes seedlings and planting costs.

**Hardwood**

Hardwood species and cypress planted at a spacing that will yield an initial density of 250 to 550 trees per acres. Cost-share includes seedlings or cuttings and planting costs (for acceptable species, see Appendix).

**Labor Only**

Pine or hardwood seedlings are provided free-of-charge to landowner. Cost-share includes planting cost only. Seedlings are planted at the above stated initial densities.

**Longleaf Pine**

Longleaf pine planted at an initial density of 700-900 trees per acre for bare-root seedlings or 425-625 per acre for containerized seedlings. Cost-share includes seedling and planting costs.

**Site Preparation**
Herbicides used for site preparation must be labeled for forestry use.

**Light**

This practice is limited site preparation to prepare an area for artificial regeneration by disking, mowing, or sub soiling.

Area disked should be allowed to settle for 30 days before seeding or planting. Sub soiling must be completed when the need is determined by the Natural Resources Conservation Service (NRCS) and included in the forest management plan. Subsoiling must be completed a minimum of 30 days prior to planting and on centers spaced the same as tree planting. Seedlings, cuttings, or seed must be planted to the side, 3" - 6", of the furrows made by sub soiling.

**Burn**

Applicable to areas completely cut-over with sufficient fuel to carry a fire of such intensity that no other method is necessary. This includes areas damaged by natural disasters such as bark beetle infestations, tornadoes, hurricanes, ice or hail, and areas where all merchantable timber has been removed. Also includes burning of agricultural lands (pastures, fields, etc.)

**Chemical**

Chemical application can be applied by ground, aerial or injection. Cost-share rate includes chemical and application.

**Mechanical**

Site preparation by any mechanical means. Cost-share rate includes mechanical operation.

**Post-site Preparation (Aerial, Ground, or Injection)**

Trees can be planted followed by an approved herbicide application considered safe for the release of newly planted seedlings. The herbicide treatment must be completed during the active growing season of the targeted species, but no later than October 31 of the same planting season. Chemical application can be accomplished by ground, aerial or injection.

Over-the-top chemical applications for pine seedlings planted in pastures or fields must be completed by May 15 of the same planting season.
CONTROL OF COMPETING VEGETATION

Policies for this practice are as follows:

1. A forest practice plan is required to be eligible for cost-share funds. Cost-share funds are limited to the release of trees for the primary purpose of upgrading the stand for the production of forest products.

2. Cost-share funds are authorized for:
   a. releasing desirable seedlings and young trees from competition of undesirable brush, vines and/or trees
   b. release of planted or natural pine by burning.
   c. Prescribed burning to promote the health and vigor of pine and hardwood stands.

3. Cost-shares are not authorized for:
   a. requests on less than 10 acres
   b. acreage in orchard production, ornamental trees, or Christmas tree production fencing
   c. measures to protect seedlings from wildlife destruction.

4. Stand must be protected from destructive fire and destructive grazing. Grazing is permitted if recommended by a SWCD approved grazing plan which is incorporated into the Forest Practice Plan.

5. Improvements should be done in a way that preserves or improves the environment, maintains or enhances wildlife habitat and aesthetics.

6. Chemicals used in performing this practice must be federally, state and locally registered and must be applied according to authorized registered uses, label directions, and other federal and state requirements and policies.

7. Consideration must be given to protecting the resource base and the environment through the use of Best Management Practices (BMPs).

Lifespan

This practice, excluding the prescribed burning practice, must be maintained for a minimum of 10 years following establishment of the practice(s), which is the date of Certification of Performance. Cost-share funds must be refunded if the practice is destroyed during the lifespan of the cooperative agreement.

Specifications

October 2019
For slash, shortleaf and loblolly pines, the area must have a minimum of 350 well-distributed seedlings per acre at least 10" in height or potential timber trees as follows:

<table>
<thead>
<tr>
<th>Average DBH</th>
<th>Minimum Trees/Acre</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>100</td>
</tr>
<tr>
<td>4</td>
<td>60</td>
</tr>
<tr>
<td>5</td>
<td>40</td>
</tr>
<tr>
<td>6</td>
<td>25</td>
</tr>
</tbody>
</table>

Also, one or more of the following conditions must exist:

- dead, diseased, insect-infested, crooked, limby, and undesirable trees are present, which should be removed, girdled, or treated with a recommended chemical
- desirable species of young trees or seedlings are overtopped or shaded by undesirable vegetation where the removal of the latter will release the young trees or seedlings for better growth
- crowded stands of desirable trees are present which should be thinned to provide adequate growing space for the remaining trees

For longleaf pine, the area must have a minimum of 350 seedlings per acre in the grass stage.

**Practices and Components**

**Chemical Release**

Chemical application by aerial, ground, or injection following labeled instructions.

**Prescribed Burn**

Burning in planted or natural pine to reduce competition and control brown-spot needle blight. In planted longleaf pine, burning must be an early growing season burn done at the beginning of the second growing season (March to May). In a natural stand of longleaf pine, an early growing season burn (March to May) must be completed before a majority of the longleaf seedlings emerge from the grass stage.

Prescribed burning in pine and hardwood stands for the control of competing vegetation, including, but not limited to, invasive species and to promote the health and vigor of the stand.
Acceptable Hardwood Species for Planting

- Nuttall Oak
- Water Oak
- Willow Oak
- Cherrybark Oak
- Cow Oak
- White Oak
- Southern Red Oak
- Shumard Oak
- Cottonwood
- Sycamore
- Green Ash
- Native Sweet Pecan
- Baldcypress
- Yellow-Poplar
- Sweetgum

Other species must be approved by State Office.

Effective 2/2015: Care should be taken when planting ash species due to the confirmation of Emerald Ash borer in Louisiana.
Louisiana Department of Agriculture & Forestry
Office of Forestry

Forest Type Map

Map should include the following:

1. Property Boundaries
2. Ingress and egress locations
3. Clear indication of area to be treated

Maps may be a legible copy of photograph with the above information included.