

Please review the following information before taking your test. The test link is on our website - <http://www.ldaf.state.la.us>.. Look on the lefthand side and click on the Online Exams. Then click on either the Scale Service Technician Exam or the Petroleum Service Technician Exam. You only have to pass the exam once in your lifetime, but you may take it as many times as you need to pass. The exam will be automatically graded and a certificate will be issued to you and a copy will be sent to us. If you have any questions., please contact us at 1-225-922-1341 or [weightsinfo@ldaf.state.la.us](mailto:weightsinfo@ldaf.state.la.us).

Note: not all of the questions on the exam are covered by this study guide. Those not covered here are taken from NIST Handbook 44 and should be knowledge that you already possess. You may use Handbook 44 when taking the exam.

#### Rules and Regulations:

The Louisiana Department of Agriculture and Forestry(LDAF) requires the following:

- 1) Every service technician must have a thorough working knowledge of all appropriate weights and measures laws, orders, rules, and regulations.
- 2) Every service technician must possess or have access to any equipment that is needed to test, repair, and/or service the commercial devices for which he/she is licensed.
- 3) Your weights and weight carts must be tested and approved every year by a NIST-certified state metrology laboratory.
- 4) Only those weights and weight carts which have been approved by a NIST- certified state metrology laboratory may be used in the testing and servicing of the devices for which the tech us licensed.
- 5) If LDAF's metrology lab does not certify your weights and weight carts, then your agency must send in the most recent certifications with the agency's license application(s). Your Service Agency and Technician licenses will not be issued without these certifications.
- 6) Every Service Agency and technician that performs work in the state of Louisiana must be licensed by LDAF even if the agency is headquartered in another state.

#### LDAF's Power:

- 1) LDAF is responsible for maintaining general supervision over all of the weights, measures, and weighing and measuring devices used commercially in the state.
- 2) LDAF may inspect, test, and try all weights, measures, or weighing and measuring devices used kept, offered, or exposed for sale in order to determine if they are correct.
- 3) In the course of inspecting, testing, and trying those items in #2 above, LDAF Inspectors may enter any stand, place, building, or premises during normal business hours without a formal warrant. They may also stop any person and require him or her to proceed with or without any vehicle to some place which the department may specify.
- 4) The Commissioner of LDAF or his agents may issue stop-use or hold orders with respect to any commercially used weights or measurements or weighing or measuring devices.
- 5) The Commissioner of LDAF does not need a formal warrant to seize any incorrect or unapproved weight found to be in violation of the Weights and Measures rules and regulations.

- 6) The Commissioner of LDAF may not suspend or revoke your license without first holding an adjudicatory hearing of the Weights and Measures Commission.

#### Red Tag Rules:

- 1) A technician may remove a red tag from a device to perform testing and repairs but the tag must be securely reattached to the device before the technician leaves. A red tag may be permanently removed and the device placed back into service in two ways:
  - A) By an LDAF Weights and Measures Inspector or
  - B) If a technician calls the Weights and Measures Office and is given permission to do so.
- 2) Illegally removing a red tag may be punishable by a fine of up to \$500 if found guilty by an adjudicatory hearing of the Commission on Weights and Measures.

#### Placed In Service Reports

Anytime a service technician performs any installation, testing, repairing, servicing, or calibration on any commercial weighing or measuring device, a placed in service report must be filed with LDAF Weights and Measures within 10 days after completing the task.