

Instructions for Online and Mail-in Registration Applications

Online Registration Portal (LAPLants)

Companies with existing pesticide registrations with LDAF

- If you have not previously registered in LAPLants, obtain your company's USAPlants ID and Pin ID. This is on your renewal application if you have access to that application, or you can contact the Pesticide Registration office to obtain this information. (Contact information: phone 225-925-3789 and e-mail pestreg@ldaf.state.la.us)
- Go to the LAPLants Logon/Register page at <https://usaplantsla.ldaf.state.la.us/USAPlantsLA/SecurityLogin.aspx> .
- Under Other Options, select Register. Follow the instructions, and if successful this will allow access to the online registration portal.
- Products can then be registered in the online registration portal.
- Note: If you have previously registered in LAPLants and you forgot your password, select Forgot Password to recover your password.

Companies without existing pesticide registrations with LDAF

- Before you create a new account, be sure to contact the LDAF Pesticide Registration Office to verify that an existing account is not present and that creating a new registration account is the appropriate action. If a new registration account is created when an existing account is present, this will lead to multiple registration accounts.
- Go to the LAPLants Logon/Register page at <https://usaplantsla.ldaf.state.la.us/USAPlantsLA/SecurityLogin.aspx> .
- Under Other Options, select New License or Registration.
- Select Pesticide Registrant.
- Follow the instructions, and if successful this will allow access to the online registration portal.
- Products can then be registered in the online registration portal.

Paper Applications by Mail

Companies with existing pesticide registrations with LDAF

- Contact the Pesticide Registration office to obtain an initial registration application because existing accounts include coding information that is needed on the applications. (Contact information: phone 225-925-3789 and e-mail pestreg@ldaf.state.la.us)
- Follow the guidelines that are provided.

Companies without existing pesticide registrations with LDAF

- Obtain a Pesticide/Pharmaceutical Registration Application Form (Companies without a Registration Account) from the LDAF Pesticide Registration webpage at <http://www.ldaf.state.la.us/ldaf-programs/pesticide-environmental-programs/pesticide-registration/> .
- Follow the guidelines that are provided.